

GIAC Certification Renewal

Quick Start Guide



Begin Renewal Process:

You may begin acquiring and tracking your CPE credits as soon as you earn your GIAC certification.

These can be added and tracked online through your GIAC Account Dashboard.

Discount for multiple certification holders:

If you register for more than one GIAC certification renewal in a two-year period, you will receive a discount. After the first \$399 certification renewal, all additional certifications renewal registrations received during the following two-year period will cost \$199 each.

- The two-year mark begins on the date the first renewal registration and payment are received. It is not based on certification expiration dates or the date of renewal.

How to Submit CPE credits:

You may submit your CPE credits online through your GIAC Account Dashboard.

- Under 'Certifications' click [CPE - Submit and Assign Credits](#).
- Click 'Submit New Credits.'
- Select the CPE Category and Subcategory.
- Enter your information in the fields on the submission form
- Attach your documentation as a file or link to url.
- Add any supporting documentation if needed.
- Click 'Submit Request' for CPE Credit.

How to Assign CPE credits:

You may assign your CPE credits online through your GIAC Account Dashboard.

- Under 'Certifications' click [CPE - Submit and Assign Credits](#).
- For each submission previously made, you may click the 'Assignment' button.
- Select which GIAC certification renewal you are assigning to.

How to purchase GIAC certification renewal:

You may purchase your GIAC certification renewal online through your GIAC Account Dashboard.

- Under 'Certifications' click [CPE - Submit and Assign Credits](#).
- Under 'Certifications' there is a link to 'Purchase Now.'
- Select the CPE option to complete your renewal using your previous CPE submission and assignments.
- Select the Exam option to renew by taking the current exam.

Renewing through the Exam option:

You will need to register and pay for your GIAC renewal exam online through your GIAC Account Dashboard prior to your GIAC certification expiration date. You will have 4 months from the date your registration and payment are received to prepare and complete your proctored exam.

- Your GIAC certification will temporarily appear expired until you pass your exam.