

GIAC Certification Renewal Quick Start Guide



Begin Renewal Process:

You may begin acquiring and tracking your CPE credits as soon as you earn your GIAC certification. These can be added and tracked online through your GIAC Account Dashboard.

Discount for multiple certification holders:

If you register for more than one GIAC certification renewal in a two-year period, you will receive a discount. After the first \$429 certification renewal, all additional certifications renewal registrations received during the following two-year period will cost \$219 each.

The two-year mark begins on the date the first renewal registration and payment are received. It is not based on certification expiration dates or the date of renewal.

How to Submit CPE credits:

The submitting and tracking of CPE credits, assignment of CPE credits to specific certification renewals, and registrations are all completed through your online GIAC Account Dashboard.

Submitting and Tracking of CPE Credits:

- Once logged in to your account, click 'Certification History.'
- Click '[CPE - Submit and Assign Credits](#)'.
- Click 'Submit New Credits.'
- Select the CPE Category and Subcategory.
- Enter your information in the fields on the submission form
- Attach your documentation as a file or link to URL.
- Add any supporting documentation if needed.
- Click 'Submit Request' for CPE Credit.

Assignment of CPE credits to certification renewals:

- Once logged in to your account, click 'Certification History.'
- Click '[CPE - Submit and Assign Credits](#)'.
- For each submission previously made, click the 'Assign Them All' link at the top of the page, or

- Click on the individual link(s) that say 'Assign'.
- **If prompted, please complete the CPE Justification by clicking 'Justify' link**
- Answer the two multiple choice questions.
- Click 'Justify Assignment to Certification'.

How to purchase GIAC certification renewal:

- Once logged in to your account, click 'Certification History.'
- Click 'Renew Now.'
- Click the 'Alternative CPE' option to complete your renewal using your CPE submissions and assignments.
- Click the 'Exam' option to renew by taking the current exam for your certification.
 - You will have 4 months from the date your renewal registration and payment are received to prepare and complete your proctored exam.
 - Your GIAC certification will temporarily appear expired until you pass your exam.

CPE Category Table

Activity	Max Credits	Can be applied to...
Primary Options: Affiliated Activities		
SANS Training, New GIAC Certification, GIAC Gold Paper	36	3 certifications
Primary Options: Non-Affiliated Activities		
ISO-17024-Accredited, Information-Assurance-Related Training and Certifications	36	2 certifications
Information-Assurance-Related Post Graduate Class	36	2 certifications
Publishing an Information-Assurance-Related Paper or Book	36	2 certifications
Supplementary Options		
Other Training or Events	18	1 certification
NetWars/Cyber Ranges	12	1 certification
Work Experience	12	1 certification
GIAC/SANS/Community Participation/Contribution	12	1 certification