

*Copy this note into an email to your manager to prove the value of your certification in conjunction with your SANS training. Fill in the yellow sections with the applicable information.*

[Date]

Dear [Manager/Supervisor's Name]:

I am currently taking [Course Name] from SANS Institute. I am learning by engaging with and listening to some of the top subject matter experts in their fields. The techniques I learn here will ultimately have benefits to the security of our organization.

I recently learned that there is an industry recognized GIAC Certification associated with the course I'm taking, [Certification Name]. You can find the description, objectives, and targets associated with this certification here: [www.giac.org/certname](http://www.giac.org/certname).

Earning this certification will further my knowledge, reinforce what I learned in class and ensure mastery of real-world skills. GIAC Certifications are unique; they measure specific skills and knowledge areas rather than general InfoSec knowledge. The certification will also help the organization by showing our dedication to cyber security and protecting our vital data and customer privacy. This certification will be valid for four years and can be renewed with CPEs from various professional development activities.

I would like to register for the exam attempt before the class ends to receive the bundled discount.

The exam attempt is \$729.00 and includes two free practice exams. This price is valid for seven days after the course ends. After this deadline, the cost of the attempt increases to \$1,099.00.

**Consultants and contractors may add:** By holding this certification, contracts/clients will see the level of protection and dedication we can provide and will set us apart from competitors.

Thank you for your consideration.

Sincerely,

[Your Name]